

**To: Accounting Officer**

In accordance with membership of Public Service Credit Union Ltd., I hereby agree to have my contributions to Public Service Credit Union Ltd. deducted from my salary and that such contributions will be paid to Public Service Credit Union Ltd. on my behalf. I understand that it is my responsibility to ensure the correct deductions are made. *All communications relating to the Credit Union regarding direct deductions from salary must be forwarded to the Credit Union and not the Salary Section. I also agree that deductions shall continue to be made unless otherwise notified by the Credit Union. Please note that this can take two/three weeks to implement as payroll works in advance.*

## 1. DEDUCTION DETAILS

**Name**

**Credit Union Member Number**

**Driver/Personnel Number/Pension Number** (as on pay slip)         (Please include all letters and numbers)

**Amount being deducted at present** (per payday) €

**New deduction** (per payday) €

**Amount in words**

**How often are you paid** (tick one only) Weekly  Fortnightly  Monthly

## 2. PERSONAL DETAILS

**Employer**  **Occupation**

**Telephone Number**

**Email**

**This instruction supersedes any previous correspondence**

Signature  Date

**For Public Service Credit Union Limited**

Approved by  Date

## DEDUCTION BREAKDOWN

Account Number	Amount
Shares	€
Loan 1	€
Loan 2	€
	€
*	€
*	€
<b>Total Credit Union Deduction</b>	